

**Littleton Light and Water Departments  
Board of Commissioners Meeting  
Minutes – July 16, 2007**

Present for the meeting:

Commissioners: Tom Rauker, Joe McCumber, Bruce Trumbull

General Manager: Savas Danos

Staff: Kevin Goddard, Joni Silveria

Meeting called to order: 7:05 PM

- 1) Approve Agenda—** On a motion made by Commissioner Trumbull and seconded by Commissioner McCumber, the Board voted to approve the agenda as written. **The Vote: Trumbull - Yes, McCumber - Yes, Rauker - Yes.**
  
- 2) Approve Minutes –** May 8, 2007 regular and executive – tabled to next meeting. June, 18, 2007 - On a motion made by Commissioner Trumbull and seconded by Commissioner McCumber, the Board voted to approve the June 18, 2007 minutes. **The Vote: Trumbull - Yes, McCumber - Yes, Rauker - Yes.**
  
- 3) Employee Updates**
  - a. Step-raise for Amy Mancini, LELD.
  - b. Executive Session – At 7:10 a motion was made by Commissioner Trumbull and seconded by Commissioner McCumber and unanimously voted by roll call vote to enter into executive session for the purpose of discussing the mediation of Sue Ferrell's separation from LELWD and then return to the regularly scheduled meeting session. **The Roll Call Vote: Rauker – Yes, McCumber – Yes, Trumbull – Yes.**
  - c. 07/08 Non-Union Adjustments Discussion – GM Danos stated that based on the pending reorganization of the Water Department, that he will bring the two water and two electric salaries to Chairman Rauker for discussion in the next week.
  
- 4) Legislative Updates:** GM Danos gave an update on 3 legislative issues being worked on and watched by Kevin Goddard. These include, S.508 – an act to extend the drinking water revolving fund grant program, H.1140 – an act to establish retiree health care liability funds for municipalities, and Pam Resor's office has worked on getting a \$10,000 earmark in state budget for a Chamber of Commerce kiosk.
  
- 5) Maintenance Department Update –** GM Danos gave an update on completed spring maintenance project.

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**6) Newspaper articles** – GM Danos highlighted positive coverage the LELWD has received recently in the Littleton Independent.

**Electric Light Department:**

New Business:

1) GM Danos informed the Board that as part of our 5 year vehicle plan, vehicle 769 should be replaced this year. The plan is to replace it with a hybrid vehicle. This purchase will be in line with the LELD pledge to be a community leader in energy savings.

Financials:

1) GM Danos updated the Board on the Cash and Sales Reports.  
2) GM Danos reported on the budget summary through June 2007.

Power Supply:

1) Purchase Power update through May 2007 was given.  
2) GM Danos gave an update on response to early termination with MMWEC. Notification has been made and termination will not take place until May of 2008.

**Water Department:**

New Business:

1) GM Danos updated the Board on various methods we are using to get the word out to the public on the mandatory water ban implemented at LWD on July 2<sup>nd</sup>, 2007. GM Danos presented a copy of the new Littleton water violation ticket to be used for repeat water abuse offenders. On a motion made by Commissioner Trumbull and seconded by Commissioner McCumber, the Board voted to approve the violation ticket and have it sent to production. **The Vote: Trumbull - Yes, McCumber - Yes, Rauker - Yes.**

2) GM Danos presented a summary of an article on using local zoning controls to further smart growth principles in the protection of water resources that he is co-writing with Andrew Miller for an NEWWA presentation. The Board reviewed without comment.

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3) GM Danos presented Chris Allen's resignation as Water Operations Supervisor and Production Manager, and presented ideas for reorganization of the water department. The Board expressed their congratulations to Chris and thanked him for his tenure at LWD.

Financials:

- 1) GM Danos gave an update on the water cash and sales reports and preliminary for the end of the year.
- 2) GM Danos provided a summary of water use by rate class.

With no further business before the Board, on a motion made by Commissioner Trumbull and seconded by Commissioner McCumber, the Board voted unanimously to adjourn the meeting at 8:32 PM.

**Respectfully submitted,**

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**Savas C. Danos**

**Date**

**Approved:**