

**Littleton Light and Water Departments  
Board of Commissioners Meeting  
Minutes – October 2, 2006**

Present for the meeting:

Commissioners: Craig Gruskowski, Joe McCumber, Tom Rauker, Bruce Trumbull

General Manager: Savas Danos

Staff: Jerry Young, Kevin Goddard, Brian Pierce, Chris Allen, Joni Silveria

Meeting called to order: 7:08 PM

- 1) Approve Agenda**—GM Danos requested several additions to the agenda. Under employee updates, add C) Non-union policies and procedures meeting. The Board approved the agenda as amended.

**2) Approve Minutes**

- a. **May 24, 2006** –Tabled until next meeting when Commissioner Cataldo is present.
- b. **June 26, 2006** – On a motion made by Commissioner McCumber and seconded by Commissioner Rauker, the Board voted to approve the minutes as written. **The Vote: Gruskowski – Yes, Rauker – Yes, McCumber - Yes and Trumbull – Yes.**
- c. **Executive Session June 26, 2006** – On a motion made by Commissioner McCumber and seconded by Commissioner Gruskowski, the Board voted to approved the minutes as written. **The Vote: Gruskowski – Yes, McCumber – Yes, Rauker – Yes, and Trumbull – Yes.**
- d. **July 31, 2006** – On a motion made by Commissioner Gruskowski and seconded by Commissioner McCumber, the Board voted to approve the minutes as written. **The Vote: Gruskowski – Yes, Rauker – Yes, McCumber - Yes and Trumbull – Yes.**

**3) Survey of Commissioner Compensation:**

- a. Tabled to next meeting when Commissioner Cataldo is present

**4) Fall Special Town Meeting – Tuesday, November 14, 2006 –**

Commissioner Rauker stated that the meeting will have a full agenda.

- a. One article is from town employees who want a match of their raises to union pay raises.
- b. Commissioner Rauker also advised the Board that IBM has sent a letter of intent to move into the King Street HP vacant buildings.

- 5) Employee updates** –Danos informed the Board of the hiring of payroll administrative assistant Joni Silveria in a part-time capacity, and the

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promotion of Robert Hunt to Lineman, 1st Class, Step 1. The Board signed the respective payroll authorizations.

- 6) Articles and Letters** —GM Danos pointed out several articles giving kudos to the LELWD. Ayer has approached LELD regarding thoughts of leaving National Grid and coming to Littleton or Groton for their power needs. LELWD is using the Reverse 911 system to let residents know that water flushing is going on in their area.

**7) Sponsor of new scoreboard and BMX park**

- a. The athletic director, Mike Lynn, has requested support from LELWD for a new scoreboard for the basketball court at the high school. Monies will come from the community service budget. On a motion made by Commissioner Rauker and seconded by Commissioner Gruskowski, the Board voted unanimously to approve the purchase.
- b. Lisalee Howard requested support to build a BMX park behind the soccer fields on Ayer Road. Concerns were made about the location and proximity to LELWD. Commissioner Trumbull suggested we get more information from other towns, such as Dracut, who have built similar parks. Idea was tabled for a future meeting.

**Electric Light Department:**

New Business:

- 1) On a motion made by Commissioner Gruskowski and seconded by Commissioner Rauker, the Board voted to approve the replacement linemen and lead linemen strategies as written by Gil Finch. **The Vote: Gruskowski – Yes, Rauker – Yes, McCumber - Yes and Trumbull – Yes.**
- 2) Two bids were reviewed from Asplund and Ajax Tree Service for the tree trimming bid review. GM Danos, AGM Edwards and Gil Finch all recommend accepting Ajax Tree Service. On a motion made by Commissioner Rauker and seconded by Commissioner Gruskowski, the Board voted to approve Ajax Tree Service for tree trimming work. **The Vote: Gruskowski – Yes, Rauker – Yes, McCumber - Yes and Trumbull – Yes.**
- 3) GM Danos gave kudos to Jerry Moscariello on completed summer maintenance projects.
- 4) As additional materials GM Danos gave the board booklets titled “A Neophyte’s Guide to the Changing Electric Utility Industry” and “Special Project 2006A A New Public Power Generation Unit”. No action was required.

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Financials:

- 1) GM Danos stated that the rates have remained the same for the past twenty-four months. Billing is up 28% and usage is down 7% due to the high tech vacancies on King and Foster Streets.

Power Supply:

- 1) Yearly update was given. GM Danos stated that power costs are now equal to what was budgeted, and is hoping they will go down.
- 2) On a motion made by Commissioner Rauker and seconded by Commissioner McCumber, the Board voted to approve the transfer of \$128,992.00 from Select settlement funds as per the Select to Market adjustment worksheet for the month of August.  
**The Vote: Gruskowski – Yes, Rauker – Yes, McCumber – Yes and Trumbull – Yes.**
- 2a) On a motion made by Commissioner Rauker and seconded by Commissioner McCumber, the Board voted to approve the transfer of \$146,014.00 from Select settlement funds as per the Select to Market adjustment worksheet for the month of September.  
**The Vote: Gruskowski – Yes, Rauker – Yes, McCumber – Yes and Trumbull – Yes.**
- 2b) On a motion made by Commissioner Rauker and seconded by Commissioner McCumber, the Board voted to approve the transfer of \$54,037.00 from our Select settlement funds as per the Select to Market adjustment worksheet for the month of October. **The Vote: Gruskowski – Yes, Rauker – Yes, McCumber – Yes and Trumbull – Yes.**
- 3) GM Danos gave the board updates on the MA Power Litigation and the NEG T Bankruptcy Litigation.
- 4) Under separate cover, an update was given on the MMWED 2006A Project Summary.

**Water Department:**

New Business:

- 1) GM Danos provided an agreement with AvelonBay for water service to Nagog Woods apartments in Westford. The Board suggested that we add an item to the list specifying that AvelonBay will adhere to LWD's rules and regulations. GM Danos said he will also look into adding a bond. Will discuss at the next meeting.

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- 2) A Hazardous Waste Day was held on September 16, 2006, the first since 2002. The day was well received by the residents. The event cost \$7,700.00 and \$2,215.00 was collected from residents.
- 3) GM Danos asked for a special town meeting article to request the sharing of cell tower income from the Spectacle Pond Well. Currently all monies are used for the Clean Lakes Funds and the fund has a balance of \$93,557.00 GM Danos would like to split the income between LWD and the Clean Lakes Fund to allow monies to be used by LWD as we are facing some significant expenditures in the near future. On a motion made by Commissioner Rauker and seconded by Commissioner Gruskowski, the Board voted to approve the town meeting article. **The Vote: Gruskowski – Yes, Rauker – Yes, McCumber - Yes and Trumbull – Abstain.**
  
- 4) GM Danos asked for a special town meeting article to authorize the Water Commissioners to lease for a minimum of ten years, a 2,500 square foot portion of the LWD well #2 located at 521 Great Road to the winner of a competitive bid for the purpose of operating a wireless telecommunication facility. On a motion made by Commissioner Gruskowski and seconded by Commissioner Rauker, the Board voted to approve the town meeting article. **The Vote: Gruskowski – Yes, Rauker – Yes, McCumber - Yes and Trumbull – Yes.**
  
- 4) GM Danos updated the Board on the expansion of the cell tower at Oak Hill. No further action required.

Financials:

- 1) Cash and Sales Report – The Board reviewed without comment.
- 2) Budget Summary – The Board reviewed without comment.
- 3) Water Sales Summary – The Board reviewed without comment.

