

**Littleton Light and Water Departments  
Board of Commissioners  
Meeting Minutes  
February 8, 2017**

Present for the meeting:

Commissioners: Tom Rauker, Dick Taylor, Jim Karr, Ivan Pagacik

General Manager: Scott Edwards

Staff: Nick Lawler, Kevin Hunt, Corey Godfrey, Paul Denaro, Scott Larsen,  
Erica Rooks

Outside Guests: None

Meeting called to order: 6:00 p.m.

**General:**

- 1) Approve Agenda – **On a motion made by Pagacik and seconded by Karr, the Board approved the amended agenda. The Vote: Rauker, Taylor, Karr, Pagacik– Yes.**
- 2) Approve Minutes of December 21, 2016 - **On a motion made by Taylor and seconded by Karr the Board approved the minutes as written. The Vote: Rauker, Karr, Taylor, Pagacik – Yes.**
- 3) Recognize Public Attendees – None

**Water Department:**

- 1) FY17 Financials
  - a. Budget – The Board briefly discussed as the budget is 58% complete for the year.
  - b. Cash Report – GM Edwards gave a summary of the cash report to date.
- 2) FY18 Draft Budget – The draft budget was presented and discussed. The final FY18 budget will be on the agenda for the March meeting.
- 3) Engineering Study/Cobbs well update – Edwards explained the need for an engineering study by Tighe and Bond to look at all the options for increasing water capacity due to Patriot Beverage. Edwards gave an update on the progress of the Cobbs wells.
- 4) Cedar Road Notice of Taking – The BOC needed to sign the Notice of Taking for the purchase of 34 Cedar Road. The vote was taken at the December meeting.
- 5) Connection Fees – Edwards presented a new Connection Fee schedule to the BOC based on the latest financial information. The

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BOC requested Edwards to notify any permitted commercial customer that the new fees would not be applied to them until June 1, 2017.

**On a motion by Pagacik and seconded by Taylor the Board voted to adopt the new Connection Fee schedule, effective March 1, 2107. The vote: Rauker, Karr, Taylor, Pagacik – Yes.**

**Electric Light Department:**

- 1) FY16 Financials
  - a. Budget – The Board reviewed the 100% complete budget. We are currently well below the projected budget for the year as power costs have remained low.
  - b. Cash Report, Rate of Return, and Fund Balances – The Board reviewed.
- 2) New Storage Building Update – GM Edwards gave a brief update on the new storage facility. It is currently behind schedule, hoping for a first of April completion.
- 3) Littleton School Grant Program Update – Rauker will update the board at the March meeting.
- 4) Littleton PRCE Grant Request – the BOC denied the request stating the funds for this request should be covered by the PRCE budget.

**Executive Session:** At 7:08 a motion was made by Commissioner Karr and seconded by Rauker to enter into executive session for the purpose of discussing the Ostrow Electric Lawsuit and then return to the regularly scheduled meeting. **The Roll Call Vote: Pagacik– Yes, Rauker – Yes, Karr – Yes, Taylor – Yes.**

**General Manager:**

- 1) Action Items for GM – None
- 2) Next meeting will be March 22 at 6:00 p.m.

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**On a motion made by Taylor and seconded by Pagacik, the Board voted to adjourn at 7:27 p.m. The Vote – Pagacik, Rauker, Taylor, Karr – Yes**

**Respectfully submitted,**

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**Scott Edwards, General Manager**