

***Littleton Light and Water Departments  
Board of Commissioners  
Meeting Minutes***

April 30, 2018

**I. Present for Meeting**

Commissioners: Tom Rauker (phone), Dick Taylor (acting Chairman), Ivan Pagacik, Bruce Trumbull, Jim Karr

General Manager: Scott Edwards

Staff: Paul Denaro, Corey Godfrey, Nick Lawler, Kevin Hunt, Erica Rooks, Scott Larsen

Meeting called to order: 6:00 PM

**II. General**

1. Approve Agenda – On a motion made by Trumbull and seconded by Pagacik, the Board approved the Agenda. The vote: 4-0 in favor.
2. Approve minutes from March 21 and April 2, 2018. On a motion made by Karr and seconded by Pagacik, the Board approved the minutes. The vote: 4-0 in favor.
3. Recognize Public Attendees – None present.

**III. Water Department**

1. FY18 Financials
  - a. Budget – The Board briefly discussed as the budget is 75% complete for the year.
  - b. Cash Report – GM Edwards gave a summary of the cash report to date.
2. Whitcomb Ave Treatment Plant – GM Edwards presented the slide show for the town meeting and water rate comparison. Discussion was focused on the talking points and possible questions arising at town meeting.

**IV. Electric Light Department**

1. FY17 Financials
  - a. Budget - The Board reviewed the 25% complete budget.
  - b. Cash Report, Rate of Return and Fund Balances – The Board reviewed.
  - c. Power Supply Report – The Board reviewed the March report.
2. Boxborough Community Grant Requests - On a motion made by Karr and seconded by Pagacik, the Board approved the Boxborough PD request. The vote: 4-0 in favor. On a motion made by Karr and seconded by Pagacik, the Board approved the Boxborough Safety Committee request. The vote: 4-0 in favor.
3. High School College Class Program – AGM Lawler discussed the research he has done on the college class program. Lawler will bring back a detailed program outline to the next meeting.

## **V. Executive Session**

The board voted to enter and exit executive session by role call, 4-0 in favor to discuss:

- a. Nagog Pond
- b. Contract Negotiations

## **VI. General Manager**

1. Action Items for GM
  - a. Send grant request checks
2. Next meeting will be May 23 at 6:00 p.m.