

Littleton Light and Water Departments
Board of Commissioners
Meeting Minutes

May 30, 2018

I. Present for Meeting

Commissioners: Tom Rauker (phone), Dick Taylor (acting Chairman), Ivan Pagacik, Bruce Trumbull, Jim Karr

General Manager: Scott Edwards

Staff: Paul Denaro, Corey Godfrey, Nick Lawler, Kevin Hunt, Erica Rooks, Scott Larsen

Meeting called to order: 6:00 PM

II. General

1. Approve Agenda – On a motion made by Trumbull and seconded by Pagacik, the Board approved the Agenda. The vote: 4-0 in favor.
2. Approve minutes from April 30, 2018. On a motion made by Karr and seconded by Pagacik, the Board approved the minutes. The vote: 4-0 in favor.
3. Recognize Public Attendees – None present.
4. Board Reorganization - On a motion made by Trumbull and seconded by Pagacik, the Board approved Taylor Chairman, Karr Vice-Chairman, Pagacik Secretary. The vote: 4-0 in favor.

III. Water Department

1. FY18 Financials
 - a. Budget – The Board briefly discussed as the budget is 83% complete for the year.
 - b. Cash Report – GM Edwards gave a summary of the cash report to date.
2. Whitcomb Ave Treatment Plant – GM Edwards gave a verbal summary of the progress of the treatment plant. Removing the highway garage and taking highway land was to be investigated by GM Edwards.
3. Cobbs Well Update – GM Edwards gave a brief verbal summary of the pumping test scheduled to begin June 4th.
4. Request from Littleton Community Farm – The written request from LCF to be placed on the irrigation rate was discussed by the board and it was decided to request LCF apply for a community grant.

IV. Electric Light Department

1. FY17 Financials
 - a. Budget - The Board reviewed the 33% complete budget.

- b. Cash Report, Rate of Return and Fund Balances – The Board reviewed. A new ROR spreadsheet was presented and commented on.
 - c. Power Supply Report – The Board reviewed the April report.
- 2. AGM Lawler’s contract - On a motion made by Trumbull and seconded by Karr, the board approved the GM contract for AGM Lawler, to become effective August 3, 2018. The vote was 4-0 in favor.

V. Executive Session

The board voted to enter and exit executive session by role call, 4-0 in favor to discuss:

- a. Nagog Pond
- b. Contract Negotiations

VI. General Manager

- 1. Action Items for GM
 - a. Contact LCF
 - b. Request treasurer Venuti submit an investment history report
- 2. Next meeting will be June 20 at 6:00 p.m.