

**Littleton Light and Water Departments
Board of Commissioners
Meeting Minutes
October 25, 2017**

Present for the meeting:

Commissioners: Jim Karr, Dick Taylor, Ivan Pagacik

Assistant General Manager: Nick Lawler

Staff: Kevin Hunt, Paul Denaro, Erica Rooks

Outside Guests: Katie Bonner, Trina Miller, Diedre Lawrence

Meeting called to order: 6:00 p.m.

General:

- 1) Approve Agenda – **On a motion made by Karr and seconded by Pagacik, the Board approved the agenda. The Vote: 3-0 in favor.**
- 2) Approve Minutes of September 27, 2017 – **This was tabled until next meeting.**
- 3) Recognize Public Attendees – None
- 4) Littleton Robotics Update – Katie Bonner and Trina Miller gave a quick update on the Littleton Robotics team and expressed interest in receiving another LELD sponsorship in 2018.

Water Department:

- 1) FY17 Financials
 - a. Budget– The Board briefly discussed as the budget is 16.7% complete for the year.
 - b. Cash Report – AGM Lawler gave a summary of the cash report to date.
- 2) Cobbs Well Update – AGM Lawler gave the board a brief verbal update on Cobbs Well.
- 3) Water Capacity Update – AGM Lawler updated the board on all the projects (BBTP Permitting and Whitcomb Ave Testing) that LWD staff is working on in order to improve LWD Capacity.

Electric Light Department:

- 1) FY17 Financials
 - a. Budget – The Board reviewed the 67% complete budget.

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- b. Cash Report, Rate of Return, and Fund Balances – The Board reviewed
 - c. Power Supply Report – The Board reviewed.
- 2) Littleton Safety Grant – **On a motion by Pagacik and seconded by Karr, the board approved the Littleton High School Safety Grant of \$874.10 for new helmets. The Vote: 3-0 in favor.**
 - 3) Mutual Aid – AGM Lawler updated the Board on the progress being made in the USVI.
 - 4) Tour of New Warehouse – A tour was given of the new warehouse to the board.

Executive Session:

The board voted to enter and exit executive session by role call, 3-0 in favor to discuss:

- 1) New building lawsuit
- 2) Acton letter

General Manager:

- 1) Action Items for GM – none.
- 2) Next meeting will be November 21, 2017 at 6:00 p.m.

On a motion made by Karr and seconded by Pagacik, the Board voted to adjourn the meeting. The Vote: 3-0 in favor.

Respectfully submitted,

Nick Lawler, Assistant General Manager