

**Littleton Light and Water Departments
Board of Commissioners
Meeting Minutes
August 9, 2017**

Present for the meeting:

Commissioners: Tom Rauker, Jim Karr, Bruce Trumbull, Dick Taylor, Ivan Pagacik

General Manager: Scott Edwards

Staff: Kevin Hunt, Nick Lawler, Corey Godfrey, Erica Rooks

Outside Guests: Tom Mahanna, Emily Scerbo, Louis Soracco

Meeting called to order: 6:00 p.m.

General:

- 1) Approve Agenda – **On a motion made by Pagacik and seconded by Karr, the Board approved the amended agenda. The Vote: 5-0 in favor.**
- 2) Approve Minutes of June 21, 2017 - **On a motion made by Taylor and seconded by Trumbull, the Board approved the minutes. The Vote: 5-0 in favor.**
- 3) Recognize Public Attendees – Representatives from Tighe and Bond presented their Water Asset Management Plan and Capacity Analysis Study.

Water Department:

- 1) FY17 Financials
 - a. Budget– The Board briefly discussed as the budget is 100% complete for the year.
 - b. Cash Report – GM Edwards gave a summary of the cash report to date.
- 2) Tighe and Bond presentation
- 3) Cobbs Well Update – GM Edwards gave the board a brief verbal summary of the DEP permitting process.
- 4) Patriot Beverage Update – GM Edwards updated the board on the latest production schedule.

Electric Light Department:

- 1) FY17 Financials
 - a. Budget – The Board reviewed the 50% complete budget.

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b. Cash Report, Rate of Return, and Fund Balances – The Board reviewed.

- 2) Littleton School Grant Requests – Tabled until the September meeting.
- 3) New Building Update – GM Edwards informed the board that the GC had been terminated due to productivity. LELWD assumed the role as GC to finish the building.

General Manager:

- 1) Action Items for GM – none.
- 2) Next meeting will be September 20 at 6:00 p.m.

On a motion made by Karr and seconded by Pagacik, the Board voted to adjourn the meeting. The Vote: 5-0 in favor.

Respectfully submitted,

Scott Edwards, General Manager