

***Littleton Light and Water Departments  
Board of Commissioners  
Meeting Minutes***

October 13<sup>th</sup>, 2022

**I. Present for Meeting**

Commissioners: Dick Taylor, Bruce Trumbull, Scott Larsen, Jim Karr

General Manager: Nick Lawler

Staff: Dave Ketchen, Corey Godfrey

Audience: Joe Knox

Meeting called to order: 6:00 PM

Meeting Adjourned: 7:01 PM, Motion by Commissioner Karr, seconded by Commissioner Taylor. The Roll Call Vote: Larsen – Yes, Trumbull – Yes, Taylor – Yes, Karr – Yes.

**II. General**

1. Pledge of Allegiance
2. Approve Agenda – On a motion made by Commissioner Karr and seconded by Commissioner Taylor, the Board approved the agenda as amended. The Vote: 4-0 in favor.
3. Approve minutes from September 28<sup>th</sup>, 2022. – On a motion made by Commissioner Karr and seconded by Commissioner Taylor, the Board approved the minutes from September 28, 2022. The Vote: 4-0 in favor.
4. Approve Executive Session minutes from September 28<sup>th</sup>, 2022. – On a motion made by Commissioner Karr and seconded by Commissioner Taylor, the Board approved the minutes from September 28<sup>th</sup>, 2022. The Vote: 4-0 in favor.
5. Public Input – Joe Knox spoke on behalf of the Littleton Sustainability Committee. Knox stated it would be great to get LELWD involvement in the committee. GM Lawler stated that Connor Reardon from LELWD would be interested in doing so and would reach out to the committee.

**III. Electric Light Department**

1. Boxborough Schools Grant Request
  - a. Principal Dana Labb of the Blanchard Memorial School requested \$4,950 for 275 pairs of headphones for students to help support online testing and incorporate more technology within the classrooms.
  - b. On a motion made by Commissioner Karr and seconded by Commissioner Taylor, the Board approved the Boxborough School Grant request in the amount of \$4950.00. The Vote: 4-0 in favor.
2. Power Supply Update

- a. GM Lawler provided an update on 2023 rate projects. GM Lawler is projecting the residential rates to increase by less than 10%, which compared to local Investor-Owned Utilities is a minor increase.
  - b. Commissioner Karr requested that we provide a letter to customers explaining our rate increases and explain how our power is purchased versus investor-owned utilities.
3. Green Communities
  - a. GM Lawler provided an update on recent legislation that was passed that allows Boxborough to become a green community if they choose.

#### **IV. Sewer Department**

1. Betterment Policy
  - a. Water and Sewer Superintendent Corey Godfrey presented the Sewer Betterment Policy to the Board of Commissioners. Commissioner Karr requested an amendment to the policy that adds language regarding a 30-year payback period.
  - b. On a motion made by Commissioner Karr and seconded by Commissioner Taylor, the Board approved the amended Sewer Betterment Policy. The Vote: 4-0 in favor.

#### **V. General Manager**

1. Mutual Aid
  - a. GM Lawler provided an update on the recent LELWD Mutual Aid assistance provided to Florida and Mississippi. GM Lawler stated that LELD personnel assisting in Florida were exemplary and Bartow, FL was extremely thankful for the assistance provided. GM Lawler stated that LWD personnel are currently in Jackson, MS and are working as hard as possible to help the communities in need.

**Next Meeting Date – November 30<sup>th</sup>, 2022**