

***Littleton Light and Water Departments***  
***Board of Commissioners***  
***Meeting Minutes***

February 9<sup>th</sup>, 2023

**I. Present for Meeting**

Commissioners: Dick Taylor, Bruce Trumbull, Ivan Pagacik, Scott Larsen, Jim Karr

General Manager: Nick Lawler

Staff: Sara Kiley

Meeting called to order: 6:00 PM

Meeting Adjourned: 7:00 PM, Motion by Commissioner Pagacik, seconded by

Commissioner Taylor. The Roll Call Vote: Larsen – Yes, Trumbull – Yes, Taylor – Yes, Pagacik – Yes, Karr – Yes.

**II. General**

1. Pledge of Allegiance
2. Public Input – None

**III. Sewer Department**

1. Project Update
  - a. King Street demo of the barn was sent to the Central Register today and bids will be ready to send out next week.
  - b. Currently working on the collection system with DEP.
2. Reservation Request
  - a. Received Lupoli Companies sewer reservation request in the amount of 200,000 gallons per day for 550 King Street. The board agrees they feel most comfortable giving 150,000 gallons a day.
  - b. On a motion made by Commissioner Karr and seconded by Commissioner Pagacik, the Board approved the reservation request pursuant to Section 6(5) of the Board of Water Commissioner's Betterment Policy, that the Board reserve 150,000 Gallons Per Day or 455 Residential Equivalent Units of additional sewer capacity for use at 550 King Street, Littleton, subject to the execution of a Reserved Sewer Capacity Agreement by the Board of Water Commissioners and 550 King Street LLC. The Vote: 5-0 in favor.

**IV. General Manager**

1. General Manager Update

- a. Line crew will be going to Navajo the week of April 2<sup>nd</sup>.
  - b. David Ketchen was successful in receiving a cyber security training grant.
  - c. NEPPA's 2023 RodE&O Conference and Expo will be held May 9<sup>th</sup>-11<sup>th</sup> in Plymouth, NH.
2. Next Meeting Date and Adjourn

**Next Meeting Date – February 22<sup>nd</sup>, 2023**