

Appendix A – Water Rate and Fee Schedule

Section 1 – Purpose

The following rates and fees are applicable as of the date of adoption of these Rules and Regulations. The Board of Commissioners may revise such rates and fees as it deems appropriate.

The fee(s) associated with each required application or inspection, as determined by the Board of Commissioners, shall be paid to the Littleton Water Department at the time the applications are filed in accordance with the most recent recommended fee schedule presented in this Appendix.

Penalties for noncompliance with these Rules and Regulations are summarized herein.

Section 2 – Water Rates

2.1 Base Customer Charge*

Meter Size	Base Customer Charge
5/8"	\$7.00 /month
3/4"	\$ 7.00 /month
1"	\$17.00 /month
1.5"	\$33.00 /month
2"	\$53.00 /month
3"	\$100.00 /month
4"	\$167.00 /month
6"	\$334.00 /month

*Multi-Family Residential customers will be assessed the 5/8" Base Customer Charge per the number of units in the building.

2.2 Water Usage Charge*

Water usage is billed in thousands of gallons per month, according to an ascending block rate schedule.

Level	Usage (gallons)	FY24 Rate (per 1,000 gallons)
1	0 to 5,000	\$ 5.74
2	5,001 to 10,000	\$ 7.18
3	10,001 to 15,000	\$ 8.97
4	15,001 to 20,000	\$ 11.16
5	Greater than 20,000	\$ 13.95

*Multi-Family Residential customers will be billed the Water Usage Charge based on a unit averaging methodology. The total consumption for the building will be divided by the number of units in the building, arriving at per unit monthly consumption. The per unit monthly consumption will then be used to calculate a per unit Water Usage Charge bill based on the ascending block rate schedule. The per unit Water Usage Charge bill will then be multiplied by the number of units in the building to arrive at an aggregate Water Usage Charge bill.

2.3 Debt Service Charge

All Rate Classes	
Usage (gallons)	FY24 Rate (per 1,000 gallons)
All usage	\$ 4.67

2.4 Final Bill Charge

\$25.00

Charge waived for Senior Citizens

Section 3 – Hydrant Meter Rate

Charge	1" Hydrant Meter	3" Hydrant Meter
Deposit	\$500	\$2,000
Installation	\$ 125	\$ 250
Base Customer	\$ 25.00 /month	\$ 50.00 /month
Water Usage	\$ 13.75 / 1,000 gallons	
Debt Service	\$ 4.67 / 1,000 gallons	

Section 4 – Municipal Field Rate

Charge	Amount
Base Customer	\$ 7.00 /month
Water Usage*	\$ 7.18 / 1,000 gallons
Debt Service*	\$ 4.67 / 1,000 gallons

Section 5 – Fees

5.1 Backflow Testing

The backflow testing charge is \$75.00 for Reduced Pressure Zone (RPZ) and \$125.00 for Dual Check Valves and Pressure Vacuum Breakers (PVB). RPZ devices must be tested semi-annually and Dual Check Valves and PVBs annually. There is an additional charge of \$75.00 for any backflow device which fails and is not repaired within 10 business days and retested.

5.1.1 Violations

Under 310 CMR 22.22(3)(m), each PWS is required to notify the owner of the premises of any violation of 310 CMR 22.22, such as failure to install protection, failure to maintain a device, and failure to meet testing requirements, by sending a written Notification of Violation. Any violation of the measures in Article 2.9 shall be liable to the Littleton Water Department as listed below. Each violation will be assessed in accordance with the requirements of the cross-connection control distribution system protection program plan (CCCPP) approved by the DEP, or in 310 CMR 22.22: Cross Connections Distribution System Protection.

1 st Violation	Written Warning
2 nd Violation	\$50.00 fine and Second Written Warning
3 rd Violation	\$200.00 fine
4 th Violation	\$400.00 fine and Termination of Service

5.2 Flow Testing

The flow testing charge is \$100.00 per test, plus labor. Flow testing is done, per appointment, Monday through Wednesday between the hours of 10:00 P.M. and 11:00 P.M. only. Appointment requests must be made to LWD with three business days' notice. Hydrants are to be operated by Water Department personnel only.

5.3 Turning On or Shutting Off Fee

The fee for the operator's time to turn on a customer's water outside of normal operating hours (Monday through Thursday, 6:30 A.M. to 4:30 P.M.) is \$500.00.

5.4 Interference with Water Meter Operation

The fee for unlawfully and intentionally altering or damaging a water meter is three times the cost of the meter plus a damage fee of \$500.00.

5.5 Violation of Water User Restrictions Fee

Any person violating the Water Supply Conservation measures shall be liable to the Littleton Water Department as listed below. Each day of violation shall constitute a separate offence.

- 1st Violation Written Warning
- 2nd Violation \$50.00 fine
- 3rd Violation \$200.00 fine
- 4th Violation \$400.00 fine and reduction in water availability to allow for basic water use needs

5.6 Sprinkler Demand Charge

A sprinkler demand charge is billed quarterly or monthly and is based on the fire service size.

Pipe Size	Fee (Domestic Service Pipe)
Up to 2"	\$ 862.50
3" and 4"	\$ 1,150
6"	\$ 2,300
8"	\$ 4,600
10"	\$ 5,750
12"	\$ 6,900

5.7 Tapping Fee

The tapping fee covers all costs associated with the material, labor and equipment, as well as heat sealing as required by the Littleton Highway Department, used for installing the necessary piping from the Littleton Water Department's distribution system (up to 1") to the applicant(s) property line at the prevailing rates. It is the responsibility of the applicant(s) or the applicant(s) contractor to install the water service from the property line to the applicant(s) structure according to the Littleton Water Department's Rules and Regulations. It is the responsibility of and at the cost of the applicant and/or contractor to install water mains greater than 1" from the existing main to the building.

5.8 Cross Connection Survey Fee

The cross connection survey fee is \$250.00.

5.9 Research and Service Fee

A \$100.00 fee is assessed for file searches and copying of environmental assessments, other large documents and the use of the department's GIS maps.

5.10 Advanced Metering Infrastructure Opt-Out Charges

Should a customer opt-out of advanced metering infrastructure, they shall be liable to the Littleton Water Department for the following fees.

Manual Water Read (monthly)	\$25.00
Removal of the AMI Meter and Installation of Non-AMI Meter	\$100.00
Re-Installation of AMI Meter	\$100.00

5.11 Submetering Fee

A \$15.00 fee per submeter per month is assessed for the reading and issuance of water bills "care of" the property owner's tenant(s).

5.10 Water Service Application Fee

The water service application fee is a one-time charge for connecting to the distribution system and must accompany the New Water Service Application (Appendix B.3). The fee is assessed according to the actual size of the service applied for or the number of dwelling units (whichever is higher). The fee includes a one-inch meter. Anything larger than a one-inch meter will be charged to the applicant. Water service installation costs including but not limited to material, labor and equipment are not covered by the water service application fee and are the responsibility of the applicant.

Pipe Size	Fee (Domestic Service Pipe)
1"	\$ 7,565
1 ½"	\$ 17,021
2"	\$ 30,260
3"	\$ 68,086
4"	\$ 121,042
6"	\$ 272,344
Multi-dwelling (per apt. or living unit)	\$ 3,783

5.12 Meter Installation

Meter Size	Connection Size	Fee
5/8"	3/4"	\$ 375.00
3/4"	1"	\$ 425.00
>3/4"	>1"	\$500.00

5.13 Licensed Utility Installer Annual Permit

The annual permit application fee to become a Licensed Utility Installer (LUI) for the Littleton Water Department: \$100

The annual fee must be paid by January 1st of each year.

The annual permit Bond value which must be posted: \$5,000

The Certificate of Insurance to be provided must cover:

- A) General Liability: \$500,000 – Property Damage
\$500,000 - \$1,000,000 Bodily Injury
- B) Automotive: \$500,000 – Property Damage
\$500,000 - \$1,000,000 Bodily Injury
- C) Workman’s Compensation and Employer’s Liability as required under Massachusetts General Laws.
- D) Insurance shall include coverage for collapse and underground structures.
- E) Insurance shall include coverage for projects completed operations.

All of the above insurance coverage shall remain in full force and effect for a period of one (1) year from the date of acceptance by the Littleton Water Department of the last service connection installed by the LUI. The LUI shall take all responsibility for the work and take all precaution for preventing injuries to persons and property in or around the work.

The permit bond shall be duly executed by the Principal of the LUI and by a Surety Company qualified to do business under the laws of the Commonwealth of Massachusetts and satisfactory to the General Manager.

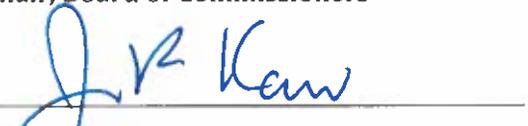
Section 6 – Water Rate and Fee Schedule Effective Date

These fees and fines shall be in full force and effect after approval and publication by the Board of Commissioners.

Approved this 12th day of June, 2023



Chair, Board of Commissioners



ATTEST: _____

Schedule of Fees original adoption date: _____, 20____