

SECTION 001116
INVITATION FOR BIDS

The Littleton Electric Light & Water Department at 39 Ayer Road, Littleton, MA, the Awarding Authority, invites sealed bids from qualified bidders for the Envelope Renovation at 97 Mill Road, Littleton, MA, in accordance with Contract Documents prepared by Gienapp Architects, LCC, 20 Conant Street, Danvers, MA 01923. Bidding procedures and award of the Contract will be in accordance with the provisions of Chapter 149 of the General Laws of the Commonwealth of Massachusetts, as amended.

The project generally consists of an exterior envelope renovation to the existing storage building at 97 Mill Road in Littleton, MA along with limited interior demolition, and hazardous material abatement.

The estimated cost of the project is \$1,300,000.

In order to be eligible to bid on this Contract, bidders must be DCAMM certified in an amount sufficient to cover their bid. General Bidders must be certified in the category of **General Building Construction**.

Each General Bid and Filed Sub-Bid on this Contract must be accompanied by a copy of a Certificate of Eligibility issued by the Massachusetts Division of Capital Asset Management & Maintenance (DCAMM) showing that the bidder has the classification and capacity rating to perform the work required. Each bid must be accompanied by a Contractor Qualification Statement Update. The Awarding Authority will furnish copies of the Contractor Qualification Statement Update form to any bidder on request. Any bid submitted without the appropriate Certificate of Eligibility and Contractor Qualification Statement Update shall be invalid.

Sealed bids for the General Contract will be received until 11:00AM on Wednesday, September 24th, 2025.

Filed Sub-Bids for the trades designated below will be received until 11:00AM on Wednesday, September 17th, 2025.

- Electrical

This project is being Electronically Bid (E-Bid). All bids shall be submitted online at www.Projectdog.com. Hard copy bids will not be accepted by the Awarding Authority. Tutorials and Instructions are available online at www.Projectdog.com. For assistance, contact Projectdog Inc. at (978) 499-9014.

DOCUMENT AVAILABILITY:

Bid documents will be available after 11:00AM on Wednesday, August 27, 2025, at www.Projectdog.com or for pick-up at: Projectdog, Inc, 18 Graf Road, Suite 8 Newburyport, MA 978-499-9014 (M - F 8:30AM - 5PM). Go to www.Projectdog.com and login with an existing account or click "Sign Up" to register for free. Enter Project Code **870562** in the project locator box. Select "Acquire Documents" to download documents, review a hard copy at Projectdog's physical location, or request a free project CD. Registered Bidders (General and Sub-Bidders) so designated are those entities recognized by LELWD as included in an "official list of plan holders" for the particular project (IFB) for purposes of issuing Addenda and updating the Massachusetts Central Register. LELWD assumes no responsibility for distribution of Addenda to third parties or others, excepting official plan holders or Registered Bidders.

Copies of the FORM FOR GENERAL BID and FORM FOR SUB-BID are available at no cost at the above-named location and are included in the electronic file.

Each bidder is advised to visit the site of the proposed work, become fully acquainted with conditions as they exist, and thoroughly examine the Contract Documents. Failure of any bidder to visit the site and to examine the Contract Documents shall in no way relieve the bidder from any obligation with regard to the bid as submitted. Arrangements for site visitation, during the bidding period, may be made in the manner set forth in the INSTRUCTIONS TO BIDDERS.

PRE-BID CONFERENCE

A pre-bid conference will be held at the project site, **97 Mill Road, Littleton, MA** at **10:00AM** on **Thursday, September 4th, 2025**. This pre-bid conference will assemble inside **the existing storage building**. All bidders are strongly encouraged to attend the conference. Each bidder is advised to visit the site of the proposed work, become fully acquainted with conditions as they exist, and thoroughly examine the Contract Documents. Failure of any bidder to visit the site and to examine the Contract Documents shall in no way relieve the bidder from any obligation with regard to the bid as submitted. Arrangements for site visitation, during the bidding period, may be made in the manner set forth in the INSTRUCTIONS TO BIDDERS.

SUBMISSION OF BIDS:

All plan holders must have an active online account www.projectdog.com. Hard copy bids will not be accepted by www.projectdog.com or by the Awarding Authority. See Section 00100 "Instruction to Bidders" for electronically submitting questions and bids.

Each bidder is advised to visit the site of the proposed work, become fully acquainted with conditions as they exist, and thoroughly examine the Contract Documents. Failure of any bidder to visit the site and to examine the Contract Documents shall in no way relieve the bidder from any obligation regarding the bid as submitted. Arrangements for site visitation, during the bidding period, may be made in the manner set forth in the "Instructions to Bidders".

Each general bid shall be submitted and will be considered in accordance with the INSTRUCTIONS TO BIDDERS and other Contract Documents, and shall be accompanied by a bid bond (a) in form satisfactory to the Awarding Authority substantially conforming to the sample contained in the Contract Documents, b) with a Surety

Company qualified to do business in the Commonwealth of Massachusetts and satisfactory to the Awarding Authority, and (c) conditioned upon the faithful performance by the principal of the agreements contained in the bid; or cash; or a certified check; or a treasurer's check; or by cashier's check; issued by a responsible bank or trust company, made payable to the **Littleton Electric Light and Water Department**, in an amount not less than five percent (5%) of the bid amount.

The successful Bidders will be required to provide a Labor and Materials Payment Bond and Performance Bond each being in the amount of 100 percent of the Contract Amount. Bonds must be written with a company qualified to do business in Massachusetts and acceptable to the Awarding Authority.

The minimum wages to be paid for all labor on the project are established in a schedule issued by the Department of Labor and Workforce Development, in accordance with Section 26A – 27D, of Chapter 149 of the M.G.L., as amended, said schedule being made a part of the Contract Documents and is included therein.

Section 6(f) of Chapter 64H of Massachusetts General Laws exempts Massachusetts sales tax on building materials and supplies to be used in the project, and bidders shall not include in their bids any amount therefore.

The successful Bidder must agree to commence work as stipulated in the receipt of Notice to Proceed, and complete the work in accordance with the times established in the Contract.

The Awarding Authority will reject general bids when required to do so by the above referenced General Laws. In addition, the Awarding Authority reserves the right to waive any informality in or to reject any or all general bids if it be in the public interest to do so.

LELWD reserves the right to reject any and all general bids, and to reject any sub-bid on any sub-trade if it determines that such sub-bid does not represent the sub-bid of a person competent to perform the work as specified or that less than three such sub-bids were received and that the prices are not reasonable for acceptance without further competition.

Attention of all bidders is directed to the requirements of the Supplemental Equal Opportunity, Anti-Discrimination and Affirmative Action Program of the Commonwealth of Massachusetts, which is incorporated in the Contract Documents. State law prohibits discrimination.

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